

Eureka College  
Student Worker Evaluation Sheet

Student's name \_\_\_\_\_

Supervisor \_\_\_\_\_

Use the following five point scale when evaluating the student in relation to each item:

5- Highly Effective  
4- Effective

3- Satisfactory  
2- Needs Some Development

1- Needs Much Development  
N/A- Not Applicable

Area	Task	Effectiveness					
<b>Interpersonal Relations:</b>	*Working relationship with supervisor	5	4	3	2	1	N/A
	*Working relationship with students	5	4	3	2	1	N/A
	*Ability to handle conflict	5	4	3	2	1	N/A
<b>Leadership Skills:</b>	*Understanding of position	5	4	3	2	1	N/A
	*Willingness to work toward goals	5	4	3	2	1	N/A
	*Accepts responsibility	5	4	3	2	1	N/A
	*Observes policies, rules and procedures	5	4	3	2	1	N/A
	*Displays initiative	5	4	3	2	1	N/A
	*Makes decisions	5	4	3	2	1	N/A
<b>General Work Habits:</b>	*Punctuality	5	4	3	2	1	N/A
	*Dependability	5	4	3	2	1	N/A
	*Behavior appropriate to department & position	5	4	3	2	1	N/A
	*Plans & organizes work	5	4	3	2	1	N/A
	*Manages time	5	4	3	2	1	N/A
	*Follows task through its completion	5	4	3	2	1	N/A
	*Works well independently	5	4	3	2	1	N/A
<b>Rank of overall effectiveness:</b>		5	4	3	2	1	N/A
Would you rehire?		Yes	No				

This evaluation has been discussed with me: \_\_\_\_\_

(Student's Signature)

Evaluator's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*Any additional comments may be made on the back of this form\*\***